

**Job Title:** Parish Worker/Cemetery Attendant

**Location:** Parish of St Brelade

**Employment Type:** Full-Time

**Job Overview:**

We are seeking a compassionate and reliable individual to join our team as a Parish Worker/Cemetery Attendant. This role requires someone with both technical skills and a deep sense of empathy to maintain the dignity and beauty of our cemetery grounds while interacting respectfully with visitors. The ideal candidate will be able to perform physical tasks such as grave digging and groundskeeping as well as assist in church maintenance and preparation.

**Key Responsibilities:**

**Grave Preparation and Maintenance:**

- Dig and prepare graves accurately and safely using manual tools or machinery.
- Ensure graves are backfilled and levelled properly after services.
- Perform exhumations as needed, following all legal and regulatory protocols.

**Groundskeeping and Gardening:**

- Maintain cemetery grounds, including mowing, pruning, planting and weeding to create a serene environment.
- Repair damaged headstone, pathways or fencing as needed.
- Assist with the layout and placement of new graves and markers.

**Visitor interaction:**

- Provide compassionate assistance to grieving families and visitors, guiding them respectfully within the cemetery
- Answer questions about cemetery policies, burial options, or specific gravesites.
- Support funeral directors and clergy during ceremonies.

**Administrative and Operational Duties:**

- Maintain accurate records of burials, exhumations, and maintenance tasks.
- Ensure equipment and tools are properly maintained and stored.
- Adhere to health and safety guidelines to minimize risks during physical work.

**Key Qualifications:**

- Experience in groundskeeping, Landscaping, or a related field (preferred).
- Physical ability to perform manual labour, including lifting heavy objects and working outdoors in varying weather conditions.
- Compassionate and professional demeanor, with the ability to communicate effectively with visitors in sensitive situations.
- Familiarity with burial laws, ceremonies and cemetery regulations (or willingness to learn).
- Comfortable with handling exhumations and maintaining the utmost respect for human remains.

**Additional Requirements:**

- Valid Driver's License.
- Background check clearance.
- Flexibility to work weekends, holidays, and occasional evenings as needed.

**What we offer:**

- Competitive pay and benefits.
- A supportive and respectful work environment.
- Opportunities for training and professional development.

If you have a strong work ethic, a caring nature, and a desire to maintain a place of peace and remembrance, we encourage you to apply for this meaningful role/.

**To Apply:**

Please submit your resume and a brief cover letter explaining your stability for the position to [recruitment@stbrelade.je](mailto:recruitment@stbrelade.je)

Closing Date: 4 September 2025